

# Internship

## WebPage Creator/Network Assistant

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Job Title: **Web Page Creator/Network Assistant**

Wages: **\$8-15/Hr.**

Starting Date **Immediate**

Days/Hrs: **10-15 Hours/Week.** Flexible Work Hours at convenience of candidate (TBD)

Co. Description: Research & Consulting Company in High Technology (Computers, Networking and Internet technology markets)  
See <http://www.imexresearch.com>

Qualifications: Prior 1-2 years experience at a technology company.

Candidate must be thoroughly conversant with the use of Web page Design using **HTML, Dreamweaver, CSS**. Familiarity with using Javascript, Perl and Linux. Familiarity with Microsoft Office (Word, Excel and Powerpoint) & Photoshop.

Ability to install, configure and manage PC LANs running Win2K Servers and PCs/DSL routers.

Job Description: Web page Design using raw **HTML, CSS** and **Dreamweaver**. Generate graphics, tables and menu driven web page designs. Conversion of content created in MS Word, Excel and Power Point into HTML. Create graphics using **Adobe Photoshop**. Edit, format and upload content pages to IMEX Website using ftp.

Act as **Network Assistant** to manage DSL based 10/100LAN and connected PCs running Win2K/Win98. Manage DNS/DHCP/WINS Server, configure Nat on Win Server, Install, configure and update SW on Server and PCs.

Please **email resume** (email or attachment as an MS Word file) or fax resume including references and **URLs of web pages designed and created**. Or leave a voice message with brief background, work experience and contact info.. Flexible Work Hours at convenience of candidate  
Email: [HR@imexresearch.com](mailto:HR@imexresearch.com) ,

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